

PRELIMINARY ACTION AGENDA
LAKE FOREST CITY COUNCIL

Regular Meeting of the City Council
June 7, 2011

Lake Forest City Hall
25550 Commercentre Drive
Council Chambers
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is NOT intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.

CALL TO ORDER:

6:10 p.m.

ROLL CALL: Council Members:

Kathryn McCullough

Marcia Rudolph

Scott Voigts

Mayor Pro Tem:

Mark Tettemer

Mayor:

Peter Herzog

City Manager:

Robert C. Dunek

City Attorney:

Scott C. Smith

City Clerk:

Stephanie D. Smith

CLOSED SESSION (F: 16.3)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager
2. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Mayor
Unrepresented employee: City Manager
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property: APN: 612-022-10
Agency negotiators: City Manager and City Attorney
Negotiating parties: Property - Alex Rados

Under Negotiation: Price and Terms of Payment

Council Member Voigts joined the Closed Session at 6:25 p.m.

ACTION: Conducted Closed Session.

RECESS: City Council recessed at 7:00 p.m. from Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:05 p.m., with all Members present to continue regular City business.

PUBLIC SESSION

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the Flag of our Country was led by Council Member Voigts.

CLOSED SESSION REPORT: (F: 16.3)

City Attorney Smith stated there was no reportable action.

PRESENTATIONS:

4. REPORT BY INVESTMENT OVERSIGHT REVIEWER QUARTER ENDED MARCH 31, 2011 submitted by Interim Director of Finance/City Treasurer. (F: 30.10A)

ACTION: The City Council received and filed the report from Linda Hurley with the firm of Macias, Gini & O'Connell LLP.

REPORT FROM STUDENT LIAISON: (F: 35.2A)

John Heffel, Student Liaison from El Toro High School, gave his final report.

RECESS: City Council recessed at 7:21 p.m. for the purpose of conducting Redevelopment Agency business.

RECONVENE: City Council reconvened at 7:22 p.m., with all Members present to continue regular City business.

PUBLIC COMMENTS: (F: 26.12)

The following members of the public offered comments: Margo Finlayson, Nick Nikzad, Rob Lange, Khiem Nguyen, Jan Savage, and Ken Moreland.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 5)

5. **CERTIFICATION OF WARRANT REGISTER** submitted by Interim Director of Finance/City Treasurer. (F: 30.11)

Mayor Pro Tem Tetterer disclosed he is an employee of the Irvine Ranch Water District (IRWD); he does not work for the department which handles rate setting or billings; because IRWD, a public agency, is the only available purveyor of water in areas of the City, he has concluded, in consultation with the City Attorney, he has a non-interest in this warrant; and having made this disclosure he is permitted to vote on this item.

Council Member Rudolph pulled the following items for separate consideration: Curbside Incorporated and Spectrum Care.

ACTION: On motion by Mayor Pro Tem Tetterer and second by Council Member Rudolph, the City Council approved the balance of the warrant register as submitted.

ACTION: On motion by Council Member Rudolph and second by Council Member McCullough, the City Council approved the warrant payable to Curbside Incorporated. **MOTION UNANIMOUSLY CARRIED.**

ACTION: On motion by Council Member Rudolph and second by Council Member McCullough, the City Council approved the warrant payable to Spectrum Care. **MOTION UNANIMOUSLY CARRIED.**

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 6 - 15)

On motion by Mayor Pro Tem Tetterer and second by Council Member Rudolph, the City Council approved Consent Calendar Item Nos. *6-15. **MOTION UNANIMOUSLY CARRIED.**

- *6. **WAIVE READING OF ORDINANCES AND RESOLUTIONS** submitted by the City Clerk.

ACTION: The City Council approved the reading by title of all Ordinances and Resolutions. Said Ordinances and Resolutions which

appear on the public agenda shall be determined to have been read by title and further reading waived.

- *7. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON MAY 3, 2011 submitted by City Clerk.

ACTION: The City Council approved the Minutes as submitted.

- *8. MONTHLY TREASURER'S REPORT - APRIL submitted by Interim Director of Finance/City Treasurer. (F: 30.12)

ACTION: The City Council received and filed the report as submitted.

- *9. CELEBRATION ROAD CLOSURES AND RELATED ACTIVITIES-JULY 4, 2011 submitted by Director of Community Services. (F: 64.7) (X: 63.2)

ACTION: The City Council: 1. Approved road closures of race and parade route from 5:00 A.M. – 1:00 P.M. on July 4, 2011. 2. Directed Public Works to provide required traffic control devices and crews for road closures. 3. Directed Police Services to staff road closures and patrol events. 4. Approved street sweeping of route before race and after parade.

- *10. FIRST AMENDMENT TO THE AGREEMENT WITH U.S. BANK FOR BANKING SERVICES submitted by Deputy City Manager/Director of Management Services. (F: 30.5)

ACTION: The City Council: 1. Approved the First Amendment to the Agreement with U.S. Bank for banking services. 2. Authorized the Mayor to sign and the City Clerk to attest the First Amendment with U.S. Bank.

- *11. AMENDMENT TO AGREEMENT FOR GRAFFITI AND STEAM CLEANING SERVICES submitted by Director of Public Works/City Engineer. (F: 34.5)

ACTION: The City Council: 1. Approved the second amendment to the agreement with Bonanza Steam Cleaning Inc., for graffiti removal and steam cleaning services. 2. Authorized the Mayor to sign, and the City Clerk to attest, the second amendment to the agreement, substantially in the form attached.

- *12. AGREEMENT FOR GENERAL ENGINEERING SERVICES submitted by Director of Public Works/City Engineer. (F: 48.8F6)

ACTION: The City Council: 1. Approved the selection of AndersonPenna Partners, Inc. (AndersonPenna), of Laguna Beach, to provide General Engineering Services. 2. Authorized the Mayor to sign, and the City Clerk to attest an agreement with AndersonPenna for General Engineering Services, substantially in the form attached.

- *13. BID DOCUMENTS FOR THE ROCKFIELD BOULEVARD TRAFFIC CALMING STREETSCAPE PROJECT PW 2003.02 submitted by Director of Public Works/City Engineer. (F: 64.4A PW 2003.02)

ACTION: The City Council: 1. Approved the construction plans and bid specifications for the Rockfield Boulevard Traffic Calming Streetscape Project Phase 1, PW 2003.02. 2. Authorized staff to solicit bids for construction.

- *14. BID DOCUMENTS FOR THE EL TORO ROAD AND JERONIMO ROAD TRAFFIC CALMING STREETSCAPE PROJECTS PW 2007.02 submitted by Director of Public Works/City Engineer. (F: 64.4A PW 2007.02)

ACTION: The City Council: 1. Approved the bid documents for Phase 1 of the El Toro Road and Jeronimo Road Traffic Calming Streetscape Projects. 2. Authorized staff to solicit bids for construction.

- *15. FY 2011-2012 CONTRACTUAL SERVICES AGREEMENT WITH LAKE FOREST CHAMBER OF COMMERCE submitted by Assistant City Manager. (This item is companion to Redevelopment Agency Item No. 3) (F: 42.3) (X: 27.2)

ACTION: The City Council authorized the Mayor to execute a Contractual Services Agreement as amended with the Lake Forest Chamber of Commerce for a term of 12 months for enhanced business development and attraction services.

DISCUSSION/ACTION ITEMS:

16. APPOINTMENT TO ORANGE COUNTY VECTOR CONTROL DISTRICT submitted by Deputy City Manager/Director of Management Services. (F: 71.20)

Mayor Herzog introduced the selection process and procedure.

The following candidates presented their background and were interviewed by City Council: Tom Levene, Marcia Rudolph, and Blanch Thoma.

ACTION: The City Council by closed ballot selected Council Member Rudolph as the City's representative to the Orange County Vector Control District Board to fill an unexpired term through December 31, 2011.

Recess: The City Council recessed at 8:17 p.m.

Reconvene: The City Council reconvened at 8:26 p.m.

17. **DISCUSSION OF 2010 BUILDING STANDARDS CODE** submitted by Director of Development Services. (F: 20.2)

ACTION: On motion by Mayor Herzog and second by Council Member McCullough, the City Council provided staff with direction regarding recommended 2010 local amendments and directed staff to prepare draft ordinances to incorporate local amendments into the 2010 Building Standards Codes for first reading at a subsequent meeting. **MOTION UNANIMOUSLY CARRIED.**

18. **CONSENSUS PLANS - TAMARISK AND RIMGATE PARKS** submitted by Director of Community Services. (F: 46.27A) (X: 46.16A)

The following member of the public offered comments: Mr. Rick Hobson.

ACTION: On motion by Council Member McCullough and second by Council Member Rudolph, the City Council: 1. Approved Consensus Plans for Tamarisk and Rimgate Parks as amended to include construction of a public restroom at Rimgate Park. 2. Authorized staff to direct the architect to develop construction plans and specifications consistent with the Consensus Plans.

19. **STRATEGIC PLAN**

- A. **FIVE-YEAR STRATEGIC PLAN REVIEW** submitted by Deputy City Manager/Director of Management Services. (F: 30.7)

Staff report dated June 7, 2011 was introduced.

ACTION: The City Council provided input to staff on updating the 2011-

2016 Lake Forest Five-Year Strategic Business Plan.

- B. OPPORTUNITIES STUDY AREA PUBLIC FACILITIES
BUSINESS PLAN submitted by Assistant to the City Manager.
(F: 50.11)

Staff report dated June 7, 2011 was introduced.

Council Member Rudolph left the dais at 9:45 p.m.

Council Member Rudolph returned to the dais at 9:50 p.m.

ACTION: The City Council reviewed and discussed the Opportunities Study Area Public Facilities Business Plan and provided direction as appropriate.

20. LEGISLATIVE AND REGULATORY MATTERS submitted by Assistant to the City Manager. (F: 72.2B)

ACTION: On motion by Mayor Herzog and second by Mayor Pro Tem Tettermer, the City Council received and filed the report as submitted.
MOTION UNANIMOUSLY CARRIED.

21. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES AND/OR ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY submitted by the City Clerk.

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

CITY COUNCIL COMMENTS: (F: 26.9)

Council Member McCullough offered comments.

Council Member Rudolph offered comments.

Council Member Voigts offered comments.

Mayor Pro Tem Tetteimer offered comments.

Mayor Herzog offered comments.

CONTINUED CLOSED SESSION:

There was no continued Closed Session.

ADJOURNMENT: 10:16 p.m.